



Llangan Community Council- Cyngor Cymuned a Llangan

Minutes of the Ordinary General Meeting held at The Old Schoolroom, Llangan on Tuesday 5th February at 7:00pm

1. Welcome, Record of Members present and apologies for absence

Attendees: Cllr Keith Jones (Chairman), Cllr Karl Jones, Cllr B Hayball-Jones, Cllr H Davies, Cllr P Wilson, Cllr D Reed, Cllr N Blethyn, C. Cllr C Cave

Also present: L Brookes (Cllr and Acting Clerk)

Apologies for Absence: Cllr Hammond (sent via email)

2. Disclosure and confirmation of declarations of interest

Cllrs Wilson and Blethyn disclosed that they are Treoes Allotment Holders.

Cllr Reed disclosed interest in Old School Room.

Cllr Wilson disclosed interest in Saron Chapel.

3. To receive Minutes of the January 2019 Meeting and

4. To consider any Matters arising from the January 2019 Ordinary Meeting not covered elsewhere in the agenda

Cllr Karl Jones requested a change to the meeting minutes, specifically, the addition of text to record that in the January meeting he refused to apologise for comments which he felt were not derogatory.

Cllr Davies asserted that he felt an apology was required from Cllr Karl Jones for refusing to apologise at the January meeting for the nature and manner of his comments during the December meeting and his failure to acknowledge that the facts he had given in that December meeting were inaccurate (specifically his claim that a charge had been made for the Treoes Christmas Party, a fact that was denied by Cllr Wilson at the time and confirmed by Cllr Blethyn in January. For clarification, it seems that a charge had been shown on some posters advertising the event but had been swiftly removed).

There was some discussion about the Local Resolution Procedure (related to item 8 of this meeting).

Cllr Karl Jones confirmed that he wished to make a complaint under this process and the complaint was noted by the Clerk.

Action: Chair and Clerk to start the resolution procedure.

Cllr Karl Jones then explained that due to personal matters, he would not be able to attend the next few meetings. He left at 7:15 pm.

Arising from item 11, Cllr Reed stated that the Vale Council have no record of ownership of the green in Llangan. He had been advised by Michael Clogg of the Vale Council that any bench on the green should be 0.5 m from the public highway.
Action: Clerk is to contact Colwinston CC Chair to obtain the name of the carpenter in Colwinston who can make oak benches.

Action: Clerk to copy Cllr Cave on correspondence regarding grass cutting.

The council agreed to give an Honorarium of £600 to Cllr L Brookes for Acting Clerk duties up to April 4th 2019.

Cllr Wilson agreed to act as Cllr Reed's deputy for Community Liaison Meetings.

Follow-up action on Salt bins in Timbers Green is ongoing.

Proposal to agree the meeting minutes was made by Cllr Davies, seconded by Cllr Blethyn and approved by all present.

5. To consider Police Matters

Apologies had been received from PCSO Stone before the meeting. She reported 4 crimes in January.

- Domestic Related Crime – Treoes area
- Historical Crime – Treoes area
- Fly Tipping – Treoes/St. Mary Hill area
- Threats/Domestic Related Crime – Treoes area

6. Public Session

There were no members of the public present.

7. To consider County Council matters

CC Cave had previously circulated her report. She also shared some material on the County Council's equivalent to our Code of Conduct and Standing Orders for the Councils consideration. These may be considered best practice.

8. To review Code of Conduct and Local Resolution Policy for Complaints

The Clerk reminded councillors to review the Code of Conduct and brought the Local Resolution Procedure to their attention. The council adopted this procedure on 5th December 2017. The council agreed it needs to follow this procedure.

Cllr Cave pointed out that we can bring in elements from the County Council's procedure (which she had shared with us) if the OVW protocol falls short.

The council then had a discussion on appropriate standards of behaviour during council meeting.

Cllr Cave informed the council that OVW will come to give training to individual councils and that in future a member of the standards committee from the Vale Council will be attending Town Council meetings to help raise standards.

- *Actions. All councillors to maintain appropriate standards of behaviour.*
- *Clerk to invite OVW to give training on standards in June or July.*
- *Council to be clear about documenting incidents where behaviour falls short of those set out in the standards and to clearly document complaints and follow the LRP. Complaints will be documented at the back of the minute book.*

- *Cllr Davies and Clerk to re-draft Standing Orders and the LRP for consideration by council, including elements of best practice from the County Council which may currently be omitted or which could improve our current policies.*

9. Llangan Community Broadband project

Cllr Reed confirmed that the project is progressing.

10. To approve Community Survey report and summary for publishing

The council has agreed to delay working on specific projects arising from this until May.

The council discussed the idea of a separate meeting, in the second half of April to begin preparing a Llangan Council Development Plan. This could use the OVW template as a guide and draw on evidence from the survey and specific project suggestions arising from the survey.

Actions. Clerk to provide a summary for the Vale Council concerning Play Areas.

11. Website Project update from Cllr Hammond

Nothing reported.

12. Treoes Allotments: Update from Sub-committee

Cllr Reed explained the 3 proposals presented by the sub-committee

1. Addendum to Lease Agreement which include clarification on permitted structure
2. Letter to VoG Planning Dept requesting clarification on existing developments and a third stand pipe.
3. Letter to the Allotment Association to advise them of item 1.

Cllrs Wilson and Blethyn did not vote. The proposals were accepted by all other councillors.

Actions. Clerk to make clarifying amendments and send letters.

13. To consider s137 grants

Having reviewed the applications prior to the meetings, Councillors approved all 4 grant applications.

- Saron Chapel £720
- Llangan School PTA £1,200
- Old School Room £300
- Bench for Llangan green up to £750 (subject to information from local craftsman, see item 4 above).

14. To consider Community Centre Reports on Llangan and Treoes Halls

Cllr Blethyn reported that the recent Charity Event on January 26th had been very successful and raised £950.

Cllr Davies confirmed that work on the extension to Llangan hall was planned to start Monday 11th Feb and will last about 12 weeks.

15. To consider the Clerk's report including matters of a financial nature

Funds as of 29/1/2019- £50,799 (cashbook)

£12,753.20 is reserved for Llangan Hall extension

£30,607 Broadband less £15,304 paid out in Dec = £15,303

Payments to be approved: Clerks expenses £35.00

Payments

15/01/2019	Jo Howell - Nov 2018 Clerks salary	Combined with 101073	94.44
15/01/2019	Jo Howell - Dec 2018 Clerks salary	101073	250.91

Receipts

No receipts		
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Awaiting bank statement from Clerk

Clerk has received correspondence from Clerk Kevin Protheroe which stated that he is recovering well and still hopes to be fit to return to work in April.

Action: Clerk to contact Alec Davies and appoint as internal auditor.

16. To consider any planning matters incl Bridgend planning

The council reviewed the current planning applications.

Action: Cllr Blethyn to review Bridgend LDP and report on any concerns.

17. To consider any correspondence and associated replies

No comments on the correspondence.

18. To consider any reports of Councillors

Cllr Hayball-Jones wished to highlight the problem of scam phone calls, especially those that target the elderly. She passed on the advice that people should

1. Try to record the number of the caller
2. Note the dates and times of calls
3. Call 101 report the problem.

She has had personal experience of such scams and confirmed that the Police Scam Call Squad does respond. Secondly, she reported an incident of fly-tipping just outside Treoes village.

Action: Clerk to report fly-tipping.

Cllr Brookes gave feedback on a recent Corporate Planning Workshop that she and Cllr Wilson had attended at the Vale Council. The outcome was disappointing.

Action: Clerk to send feedback to the Vale Council.

Cllr Wilson sends her apologies in advance for her absence at the next two meetings but she will be participating in council business via email.

19. To consider date of March meeting and cover for Clerk

The date of the March meeting was discussed and it was agreed that it would be on March 5th at 7pm in The Old School rooms. Cllr Brookes will continue as Acting Clerk.

20. The meeting closed at 8:55pm

a. **Signed:**

b. **Dated:**