



Cyngor Cymuned a Llangan
Llangan Community Council

Clerk: Ms Sian Hookins

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**Minutes of an Ordinary Meeting of the Council Held via Video Conferencing
on Tuesday 7 February 2023 at 7.00pm**

Present: In Attendance:	Councillors: L Howells (Chair), D Reed, D Hammond, K Jones, J Worrall, L Brookes, P Wilson, B Hayball-Jones Ms S Hookins (Clerk)
Item 1: 02/23	Apologies for Absence: Cllr C Cave (VOGC) PCSO Angela Stone
Item 2: 02/23	To Elect Vice Chairman Resolved: To postpone until the current vacancy is filled.
Item 3: 02/23	Community Police Matters: PCSO Angela Stone was unable to attend. The Clerk shared an emailed update on 2 incidents in the Llangan area, a malicious communication and a domestic related incident. Cllr B-Hayball-Jones informed the council about the difficulties in attending the monthly meeting for PCSO Angela Stone. The Council will keep this under review as there has been so little attendance by the police at the community council meetings.
Item 4: 02/23	Declarations of Members' Interest: None
Item 5: 02/23	Public Question time Protocol Resolved: The Council adopted the draft Public Question Time Protocol. Public Question Time No members of the public were in attendance
Item 6: 02/23	Approval of the minutes of the Meeting held on 10 January 2023 Resolved: To confirm and sign the minutes of the meeting held on 10 January 2023
Item 7: 02/23	To consider any matters arising from the Meeting held on 10 January 2023 that are not on the agenda Banking- The Clerk advised that the HSBC bank account has been closed earlier than expected so cheques have gone astray. These will be repaid by the Clerk through the Lloyds account. Council Laptop- Cllr D Hammond had recommended a laptop and software. The Clerk will contact the Vale of Glamorgan about purchasing through them before going ahead and acquiring this.
Item 8: 02/23	Vale of Glamorgan Matters i. CC Report January, February-Noted ii. Gypsy Traveller Accommodation Assessment Report-The Council note that concerns raised by the council are being addressed by Cllr Cave with regard to this matter.
Item 9: 02/23	Appoint Representative for Community Liaison Resolved: Cllr P Wilson will be the representative for Community Liaison

Item 10: 02/23	Reports of Council's Representatives on Outside Bodies None
Item 11: 02/23	Council Owned Assets: <ul style="list-style-type: none"> i. Health & Safety-The Vale of Glamorgan have agreed to carry out a compliance audit but will not assist in daily management of Health & Safety. Resolved: The Clerk is contacting other village halls in similar situations in England & Wales to see how they manage their H & S. ii. Llangan Hall-Cllr D Hammond informed the council that the hall is very busy and will be holding their AGM soon. iii. Treoes Hall-Cllr P Wilson informed the council that a post Covid meeting is being arranged and that there is reserves in the bank to cover the possibility of a replacement boiler. The hall is well booked and considering future community events.
Item 12: 02/23	Vale of Glamorgan Community Review Cllr D Reed was unable to attend due to illness. The Clerk has shared the relevant slides and minutes from the meeting with the council. Resolved: Cllr D Reed will write a draft response to the consultation for the Council to review at the March Meeting. Cllr's will contact him with any particular opinions they wish to be in this draft.
Item 13: 02/23	Draft Training Schedule The Clerk has produced a schedule for the whole council but will also create individual councillor plans tailored to their needs. Resolved: To adopt the draft training Schedule and publish on the website.
Item 14: 02/23	Draft Annual Report The Council wish to thank Cllr L Brookes for all her work on producing this report. Resolved: To adopt the annual report and publish on the website.
Item 15: 02/23	Draft Grant Policy Resolved: The Clerk will look at both the policy and form regarding this and bring updated drafts for the next meeting.
Item 16: 02/23	Personnel Committee Resolved: To create a Personnel Committee to include Cllr L Howells, Cllr P Wilson, Cllr L Brookes & Cllr D Reed
Item 17: 02/23	Audit <ul style="list-style-type: none"> • 2019-20 • 2020-21 Item postponed until the March Meeting
Item 18: 02/23	Draft Reserves Policy Item postponed until the March Meeting
Item 19: 02/23	Service Level Agreement <ul style="list-style-type: none"> • Parc Newydd Copse Resolved: To use the SLA with the Vale of Glamorgan to receive information and advice on the section of land before council make any decision as to where it stands regarding this piece of land and for a small working group of Cllr P Wilson, Cllr J Worrall, Cllr L Howells & Cllr B Hayball-Jones. Cllr K Jones does not wish to join the working group as he feels this is a waste of the council's money. To use the SLA received 7 votes for, 1 vote against (K Jones)
Item 20: 02/23	Casual Vacancy <ul style="list-style-type: none"> • Public Notice-The Public notice advising the community about the vacancy is in the noticeboards and on the website. • Co-option Form

	Resolved: If there is no call for an election the Clerk shall use the co-option form/advert used previously by the council to advertise this vacancy.	
Item 21: 02/23	Tree Donation Planting The donated tree for the Queen's Jubilee has been planted at the allotments where the 2 previous trees were removed.	
Item 22: 02/23	Correspondence <ul style="list-style-type: none"> • Shared Prosperity Fund-Noted • Cardiff Conservation Volunteers-Noted • Elections Act 2022-Briefing Note-Noted • IOSH E-learning-Noted 	
Item 23: 02/23	To consider any planning matters	
	<u>Application</u>	<u>Action</u>
	i) 2022/01180/FUL Location: Ty Cae Blodau, Llangan Proposal: New side (East) extension to existing horticultural unit and retrospective application for side (West) extension to horticultural unit	22/12/22-No Objection
	ii) 2022/01312/FUL Location: Oakfield, Llangan Proposal: A conversion of two of the current attached three garages into a children's playroom while maintaining one garage. Off the back of the garages an extension of approximately 6m x 4m to allow a guest room with ensuite to the property for family stays. There will also be a warm roof put on the conservatory.	03/01/23-No Objection
	iii) 2022/01131/FUL Location: West Winds Industrial Estate, Ruthin Road, Llangan Proposal: Unit 2 change of use from mixed, office, storage, assembly and display area for hot tubs and spa's, back to B1, B2 & B8	20/11/22-No Objection
	iv) 2022/01273/FUL Location: 8, Fferm Goch, Llangan Proposal: Single storey extension to create entrance porch and additional kitchen space	16/01/23-No Objection
v) 2022/01337/FUL Location: Glen Tarran, St Mary Hill Road, Llangan Proposal: Proposed new Eco dwelling built on the footprint of the existing demolished property and to include a further increase in footprint to provide an integral Granny annexe	16/01/23-No Objection	
Item 24: 02/23	Date and time of next meeting: Tuesday 7th March 2023 7.00pm Meeting ended at 9.22 pm	